

**Cherokee Shore Owners Association**

**Special BOD Meeting**

**October 1, 2024**

**In attendance**

**Directors**

Director John Carroll – Sanitation

Director Mark Lancaster – Financial

Mike Sims – Parks and Pools

Johnny Warren – Roads

**Officers**

Karen Sanders – President

**Board of Directors Meeting**

President Sanders called the meeting to order at 6:00pm

President Sanders read the Meeting Norms.

**Board of Directors Meeting**

President Sanders introduced Ashley Chambers to the board. President Sanders asked Ms. Chambers to tell the board about herself. President Sanders asked Ms. Chambers questions regarding her interest, and goals for the board.

President Sanders made the motion to appoint Ashley Chambers as the officer of secretary/treasurer.

Director Carroll - second

Director Lancaster - yes

Director Sims - yes

Director Warren – yes

The motion to appoint Ashley Chambers as officer of secretary/treasurer passed unanimously.

The board discussed funding for one of the office staff to become a notary. There was collaborative conversation regarding both becoming notaries, Ms. Chambers becoming a notary, and utilizing/offering the services for fee in the office. The approximate fee for the two notaries is \$400.

President Sanders made the motion for funding of one office staff, and Ms. Chambers to become notaries.

Director Carroll - yes

Director Lancaster - yes

Director Sims - yes

Director Warren - second

The motion for funding of one office staff, and Ms. Chambers to become notaries passed unanimously.

President Sanders discussed following up on County Road submission of Shawnee Circle. She presented emails to Commissioner Tuley from July, 2022, August, 2022, a certified letter from September 2022, and a forwarded email to former President Jeannie Wilson, July, 2023. Director Warren will follow up with Commissioner Tuley to see what the next plan of action is.

President Sanders opened up discussion for suggestions for community events. She suggested a Trunk or Treat as an opportunity for the children to participate in Halloween. There was a collaborative discussion regarding funding, date, and time. The board ultimately agreed on \$250 for candy, to be held on October 31<sup>st</sup>, from 6pm-8pm.

President Sanders made the motion for a Trunk of Treat Event; funding of \$250, to be held on October 31<sup>st</sup>, from 6pm-8pm.

Director Carroll - yes

Director Lancaster - yes

Director Sims - second

Director Warren – yes

The motion for a Trunk of Treat Event; funding of \$250, to be held on October 31<sup>st</sup>, from 6pm-8pm passed unanimously.

The board continued discussing community events, and agreed on a Vendor's Event for November 2, 10am-4pm. Michelle Warren will head the committee.

President Sanders made the motion for a Vendor's Event for November 2, 10am-4pm.

Director Carroll - yes

Director Lancaster - yes

Director Sims - yes

Director Warren – second

The motion for a Vendor's Event for November 2, 10am-4pm passed unanimously.

Director Warren made a motion for the association to host a food drive, benefiting Love's Outreach, during the month of November. The collection would take place/be stored at the office.

Director Carroll - second

Director Lancaster - yes

Director Sims - yes

The motion for the association to host a food drive, benefiting Love's Outreach, during the month of November passed unanimously.

President Sanders discussed with the board that the accountant stated that credit cards fees had not been being charged/applied for credit card payments. She had discussed this with the office, and the office had communicated that they had not been trained to charge the 3%, and there was not a sign notifying payers. President Sanders stated that the sign has now been posted, and they are charging the 3% for using a credit/debit card.

President Sanders discussed that someone had suggested for the board to have a Meet & Greet before a monthly meeting and provide donuts/coffee/juice. She suggested the November meeting at 9:30.

President Sanders made the motion for the board to host a November Meet & Greet, at 9:30am, providing donuts/coffee/juice.

Director Carroll - yes

Director Lancaster - yes

Director Sims - yes

Director Warren - second

President Sanders discussed the copy of the certified letter she had provided them. It was a Demand for Reinstatement sent by Robert Burroughs. She read the attorney's email response to the board. She stated that she had asked the attorney to provide a response letter to Mr. Burroughs.

Director Carroll made the motion to adjourn at 7:19pm